

PREMIER GIRLS FASTPITCH, INC. (PGF) TOURNAMENT SANCTIONING AGREEMENT

This agreement outlines the minimum requirements of the host or sponsoring group. The host can add or increase any of the options to improve the tournament. (This agreement does not pertain to PGF National Qualifiers and PGF Regional and National Championship Tournaments)

It is solely the host's or sponsoring group's responsibility to secure all necessary permits, insurance, permission, paperwork, or any other documents or approvals necessary for the use of fields and facilities for the tournament. The tournament host or sponsoring group needs to procure a Comprehensive General Liability insurance policy and add Premier Girls Fastpitch, Inc. as an additional insured. The tournament host or sponsoring group must require all teams to furnish insurance documents necessary to prove coverage that satisfies any local, state, and Premier Girls Fastpitch, Inc. requirements.

**ALL SANCTIONING APPLICATIONS MUST BE SUBMITTED AT
WWW.PREMIERGIRLSFASTPITCH.COM BEFORE BEING APPROVED AND POSTED.**

**ALL TOURNAMENTS MUST BE BUILT USING PGF/STACK SPORTS SOFTWARE ON
THE TOURNAMENT CONNECT PLATFORM. NO EXCEPTIONS! YOUR EVENT WILL
NOT BE SANCTIONED OR POSTED IF THIS REQUIREMENT IS NOT MET.**

(PGF State Director must approve all sanctioning requests. If there is no State Director, then the event must be approved by the PGF Regional Director)

YOU MUST INCLUDE YOUR CERTIFICATE OF INSURANCE NAMING PREMIER GIRLS FASTPITCH, INC. AS AN ADDITIONAL INSURED WITH THIS AGREEMENT.

Host Responsibilities and Requirements:

1) Use the NFHS Rule Book for the Tournament. Please visit the PGF National web site for a list of PGF Rule modifications to the NFHS Rule Book at www.premiergirlsfastpitch.com

a.) Tie Breaker System – The tournament must have a written tie break system in place for seeding and/or placement for berths or in the event the tournament cannot be played to completion. PGF recommends the following:

a.a. teams advanced furthest in winner's bracket

a.b. wins-losses

a.c. head to head

a.d. least runs allowed

a.e. most runs scored

a.f. coin flip

The Regional Director must approve your tie break system if you use anything other than the above.

b.) Refund Policy- Hosts can offer full refunds if desired, but must adhere to at least the following:

- EntryRefundpolicy – no refunds are required to teams that withdraw less than 30 days prior to the tournament's start date.

- RefundPolicyoncethetournamentbegins: - If no (0) games are played the host must refund at least 60% of each team's tournament registration fee. If games are played (at least one round played to completion) the registration fee is fully earned. The host's refund policy shall be stated on the tournament's web profile submitted to the State Director and clearly posted on any Tournament website and/or application/registration forms.

- 2) The host is required to accept all registered PGF teams to their tournament unless the tournament is filled, the tournament is an “invitational”, or the Tournament Director has just cause which has been approved by the State or Regional Director.
- 3) The host is required to use PGF Official softballs in all tournament games. PGF Banners must be displayed on fields during the event.
- 4) Any merchandise that bears the PGF logo or trademarks must have permission from PGF Headquarters or be provided by a license dealer or supplier of PGF. This includes and is not limited to apparels, award plates, photographers, hats, t- shirts, etc. Please call PGF Headquarters if your group desires an annual license.
- 5) Use of two (2) PGF registered umpires per game is required. The host is responsible for providing umpires registered with PGF. All umpires must be registered with PGF and outfitted in official PGF Umpire Apparel – no exceptions.
- 6) All team’s participating in a PGF tournament, qualifier, championship or showcase of any kind, must be a registered member with Premier Girls Fastpitch Softball.
- 7) The sanctioning fee to host a PGF Regionals Tournament or Showcase is \$5.00 per team/per tournament via the Tourney Machine Tournament Builder. *Please contact PGF National Headquarters for the sanctioning fee rate for all National Qualifiers and National & Regional Championships.*
- 8) **First-time tournament hosts will be required to purchase a host package consisting of: three (3) banners, one (1) flag, and four (4) dozen balls for \$575.00. This balance is due and payable by Credit Card before the event will be sanctioned and posted online. Additionally, all PGF events incur a \$5.00 per team per tournament sanctioning fee.**
- 9) **All PGF Regional Teams must pay an annual (9/1 to 9/1) registration fee of \$50.00. A minimum of nine (9) players is required to register. Once registered, a team will have access to enter as many tournaments as desired within the 9/1 -9/1 period for which they have paid. Tournament director agrees to allow participation only to teams with PGF Certification.**
- 10) All teams must enter each tournament, showcase, friendly, etc. using the official PGF National website at www.premiergirlsfastpitch.com. Teams may not enter PGF events on a local website. PGF will provide you a link to your local website, on the National website, so that teams may be informed of local changes in schedules, weather, etc. But it is forbidden to have any team register and pay their entry fees on a different site other than the PGF National website. A team must generate their entry form on the PGF National site and then their entry form and payment will be sent directly to the tournament host.
- 11) Winner’s berth or berths for Tournaments designated as Regional Qualifiers will be to the Regional Championship Tournament held in the Region where the tournament is located. A winner’s berth may also be granted to a team located outside the host region, for their home Region. It is the responsibility of the State and Regional Director to notify the team’s home Regional Director of the berth. If a berth is awarded to a team outside the host Region, then the next host Regional team, by order of finish, will receive the next berth. This way the number of berths for the host region will be the same no matter how many out of Region berths are awarded. The number of winning berth or berths will depend upon the number of total teams entered in the tournament by age group (see below). In addition, the total number of berths available, size of tournament, location and growth potential, and other factors are used in adding berths. Berths in excess of the formula listed below will be allocated at the discretion of the Regional Director. If a Regional Qualifier is cancelled and cannot be rescheduled, then all berths will revert back to the Host Regional Director to be allocated at his/her discretion.

Total Number of teams entered:

4-8 Teams	One Winner's berth	8-12 Teams	Two Winner's
berth	13- 16 Teams	Three Winner's	
berth			
7- 23 Teams	Four Winner's berth		
24 and above	Five Winner's Berths		

Note: Berths for the PGF National Qualifiers and National Championships are under a different system. Please contact PGF Headquarters for details.

- 12) All profits and losses are the responsibility of the host and or sponsoring organization.
- 13) The host must provide adequate number of playing fields that meet the requirements of PGF and maintain the fields to the highest quality level possible throughout the duration of the tournament. Fields should be dragged and lined between every other game. Restrooms facilities should be provided at each site location. 200' fences should be installed, if possible.
- 14) The host will provide a Tournament Plan to the PGF State Director 30 days prior to the tournament date for all sites to handle medical staffing, emergencies, fire, and police protection.
- 15) The host must provide adequate personal staffing to cover all field sites and locations throughout the tournament, including Umpire-In-Chief (UIC), site coordinators, tournament director, and field maintenance personnel.
- 16) The host's tournament director duties require this individual to be available at all times during the tournament to attend to tournament duties. It is preferred that the Tournament Director not participate as a manager, coach, or business manager, if possible.
- 17) This tournament shall not be subcontracted to any other organization or team.
- 18) The host shall be responsible for acquisition of proper insurance coverage including Comprehensive General Liability coverage in the amount of \$1,000,000 each occurrence, \$2,000,000 general aggregate, which names Premier Girls Fastpitch, Inc. as an additional insured. A copy of this insurance certificate must be provided to the PGF State Director and then forwarded to PGF Headquarters. The Host shall indemnify and hold harmless, Premier Girls Fastpitch, Inc., from and against any and all claims, liabilities, losses, costs, damages, expenses, including reasonable attorney's fees, obligations or charges of any kind what so ever made against or suffered by Premier Girls Fastpitch, Inc., in any way concerned with or relating to your activities unless caused by Premier Girls Fastpitch, Inc.'s gross negligence or willful misconduct.
- 19) PGF players, who because of a disability, need reasonable modification to PGF's rules, policies, or practices in order to participate fully and equally in PGF softball games should describe the modification needed and how the modification would avoid discrimination, including how the modification will address the player's disability. This information shall be provided in writing by the player's legal guardian to the Host, PGF Regional Director, and PGF Headquarters four weeks prior to the start of the tournament in order to allow sufficient time to review the request, make a decision on the request, and allow the Host time to make the appropriate modifications. Note that PGF may refuse any request that will result in a fundamental alteration to an essential aspect of the PGF softball program.

**PREMIER GIRLS FASTPITCH SOFTBALL TOURNAMENT SANCTIONING AGREEMENT
MUST BE ACKNOWLEDGED ELECTRONICALLY DURING THE ONLINE APPLICATION
PROCESS. RECEIPT OF ACKNOWLEDGEMENT WILL BE SENT TO PGF,
REGIONAL/STATE DIRECTOR, YOURSELF AND WILL BE AVAILABLE FOR DOWNLOAD
FROM YOUR PGF MEMBER ACCOUNT.**